

RECORD OF PROCEEDINGS

VILLAGE OF MCCONNELSVILLE COUNCIL

REGULAR SESSION

Held: February 7, 2012

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The Village of McConnelsville convened in regular session from 6:30 P.M. to 8:25 P.M. in the McConnelsville Village Office. Mayor John W. Finley called the meeting to order with the following members and visitors present:

Councilman Tom Bragg	Present
Councilman Rhett Matheney	Absent
Councilman Terry Robison	Present
Councilman Mark Dille	Present
Councilwoman Michele Blackburn	Present
Councilwoman Mary Gessel	Present

EMPLOYEES: Chief of Police Rocky Woodburn, Fiscal Officer Ellen M Henry, Village Administrator Scott Brown, Solicitor David Tarbert

VISITORS: Leona Jewell

Excuse Absent Council Member

Councilwoman Gessel made a Motion to excuse Councilman Matheney, seconded by Councilwoman Blackburn.

Votes were: Councilman Tom Bragg, Aye; Councilman Terry Robison, Aye; Councilman Mark Dille, Aye; Councilwoman Michele Blackburn, Aye; Councilwoman Mary Gessel, Aye.

Invocation

Invocation given by Mayor John W. Finley.

Pledge of Allegiance

Lead by Mayor John W. Finley.

OLD BUSINESS

Minutes of January 17, 2012

Councilman Bragg made a Motion to approve the minutes of the previous meeting, seconded by Councilwoman Blackburn.

Votes were: Councilman Tom Bragg, Aye; Councilman Terry Robison, Aye; Councilman Mark Dille, Aye; Councilwoman Michele Blackburn, Aye; Councilwoman Mary Gessel, Aye.

Special Minutes of January 23, 2012

Councilman Bragg made a Motion to approve the special minutes of January 23, 2012, seconded by Councilwoman Blackburn.

Votes were: Councilman Tom Bragg, Aye; Councilman Terry Robison, Aye; Councilman Mark Dille, Aye; Councilwoman Michele Blackburn, Aye; Councilwoman Mary Gessel, Aye.

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NEW BUSINESS

Bills of the Village

Councilman Dille noted the check written for the e-mail included tax; once Microsoft processes the tax exempt status we will be reimbursed.

Councilwoman Blackburn made a Motion to approve the bills, seconded by Councilman Dille.

Votes were: Councilman Tom Bragg, Aye; Councilman Terry Robison, Aye; Councilman Mark Dille, Aye; Councilwoman Michele Blackburn, Aye; Councilwoman Mary Gessel, Aye.

Monthly Financial Reports and Bank Reconciliation

Council signed off on the January Monthly Financial Reports and Bank Reconciliation.

Public Participation

Mike O'Rourick from Synagro addressed council regarding the agreement they drafted for the Village sludge hauling.

Village Administrator Brown stated two years ago the Village approached Synagro about land applying the solids. Prior to that we were hauling the sludge by liquid to Zanesville. Synagro came in and significantly reduced our costs. At that time we signed a two year contract and it expires in March of 2012. Village Administrator Brown invited him here to answer any questions council might have regarding the new proposed contract. We have been very happy with them; they are proposing a five year contract and have reduced their application costs.

Mr. O'Rourick stated the Village has three options when they haul; land application, hauling to the City of Zanesville; or, hauling to Quasar. They mostly land apply; except when they cannot get into the fields they must haul to a facility. Mr. O'Rourick stated the Village needs to haul now to Quasar as there is not enough room for anymore storage and we cannot land apply at this time.

Village Administrator Brown stated Quasar was most economical; however, Zanesville is our next choice if Quasar is unable to take it.

Mr. O'Rourick stated Synagro's charge is for vaccuuming it out and hauling it away.

Village Administrator Brown stated they can reduce their cost by ½ a penny by extending the contract to five years. They also put in a fuel surcharge; but, they will hold off on that until fuel costs hit \$4.10 a gallon or higher.

Councilman Dille questioned if their costs go down if fuel costs lower. Mr. O'Rourick stated no.

Village Administrator Brown stated he forwarded the contract on to the Solicitor and the Mayor; both think their fee is in line with everything else.

Mayor Finley thanked them for their presentation.

Council was not opposed to the contract; Village Administrator Brown will sign it and return to Synagro.

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Mayor John W. Finley

Mayor Finley reported on the Economic Development Summit Meeting that will be held on February 14, 2012 from Noon til 5:00 P.M.

Mayor Finley reported he and Councilman Dille attended the Public Records Sunshine Law Meeting that was held in Marysville. Mayor Finley stated it was very interesting and a lot of information was given out.

Mayor Finley reported from that meeting he found there are some things we don't have such as a records retention schedule. The Fiscal Officer will be working on bringing information to council in the next couple of weeks. Councilman Dille stated he would be willing to work on the committee.

Councilman Dille stated the biggest thing for him was he didn't understand what a public record was; some people think all e-mail is public record; however, if it is personal it is not a public record.

Councilman Dille stated when someone makes a request for information, they have to be specific on what they need. Councilman Dille stated you can go to the Attorney General's website to get a template for records retention.

Councilwoman Gessel questioned if you still had to go through the Historical Society. Councilman Dille answered yes.

Mayor Finley reported he brought the new cruiser down tonight for Council to view. It was delivered last Thursday; Stripes and Stuff from Summersville West Virginia were in today and put the lettering on it. The light bar, siren, and console have been ordered; we are taking the radio out of the old cruiser. Mayor Finley stated he appreciated council's support on the purchase of the new cruiser.

Mayor Finley reported we will be touring the Malta Water Plant at 5:30 P.M. on March 6th.

Mayor Finley reported we had a grant to build a pavillion at the Malta-McConnelsville Kiwanis-Jaycee's Park. Originally we were going to build it with our own labor; however, the items were not received until mid-December and the grant had to be completed by December 31st. Therefore the Mayor made the decision to hire a local contractor to build it. The Village Administrator has submitted the completed bills to the grant and we will be reimbursed for a portion. The remaining portion of the Village's share was \$2,250. Mayor Finley stated we normally share expenses on the park 50/50 with Malta Village. Mayor Finley submitted a letter to Malta to reimburse McConnelsville half of the expense; however, their Council voted no. Mayor Hill informed Mayor Finley that Malta does not have the money to pay their portion of this; nor, with any future expenses.

Councilwoman Blackburn questioned if the Park Board had any money where they could pay the Village of McConnelsville back.

Mayor Finley stated he does not know much about this committee or understand much about this board. He stated he and Mayor Hill from Malta are going to get together and meet with the board to find out more about it..

Mayor Finley stated he wants put up signs to stop the truck parking in the Park's parking lot; have no overnight or after hours parking. Mayor Finley wants to give them a ticket with warning the first time.

Chief Woodburn stated we currently have two signs there now. Mayor Finley stated he would like to see that we start enforcing it.

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Mayor Finley stated he would like to see if Shelly & Sands would help us grade the parking lot and get it leveled up; maybe we could get some road grindings to build the base up.

Mayor Finley reported the Morgan Coutny Re-enactors' have requested to close the square July 13th through the 15th. Mayor Finley stated he was OK with it as long as council had no objections. There were none; the request was approved.

Mayor Finley reported he received a quote on the two garage doors from Claude Maxwell; it is the lowest bid and they are local. Mayor Finley passed the quote around for council to view. Mayor Finley stated this would be the beginning of making a heated bay.

Mayor Finley stated at the last council meeting we discussed building on a new break room. Councilman Bragg stated he did not feel they need to build an addition on for this. Mayor Finley asked them to keep looking at it; as they will probably be bringing it up again.

Councilwoman Gessel stated she felt it needed improvements. Councilman Bragg stated he agrees it needs improvements; he does not feel a new addition needs added.

Councilman Dille questioned if we put the two doors on the front were they going to tear out the small room or just partition it off? Mayor Finley stated just partition it off.

Councilman Dille reported a neighbor, Ms. Barb Bucey really appreciates the cleaning up of the building and area at Fourteenth Street.

Mayor Finley stated he would like Council to consider declaring the old Intrepid cruiser as excess property so it could be sold.

Councilman Bragg made a Motion to declare the Intrepid excess property, seconded by Councilman Robison.

Votes were: Councilman Tom Bragg, Aye; Councilman Terry Robison, Aye; Councilman Mark Dille, Aye; Councilwoman Michele Blackburn, Aye; Councilwoman Mary Gessel, Aye.

Chief Woodburn will strip it down and prepare the advertisement.

Mayor Finley reported he has talked to Solicitor Tarbert about reviewing the Village's vacation with the Ohio Revised Code.

Mayor Finley thanked Council for their 100% attendance at the Special Meeting.

Mayor Finley questioned if Council had any decisions made regarding the presentation from CMI and Infintech at the last meeting. Councilman Dille stated the committee met and decided not to go that route.

Mayor Finley reported January Mayor's Court receipts as follows: Village - \$3,430.00; Treasurer of State - \$821.00 for a total of \$4,251.00. Mayor Finley reported January Income Tax receipts as \$36,189.67. Mayor Finley reported January Parking Meter receipts as follows: Fines - \$611.34; Meters - \$1,512.35 for a total of \$2,123.69.

Mayor Finley reported his was disappointed to tell Council that Village Administrator Scott Brown's last day will be February 24th. Village Administrator Brown took a promotion with the City of Baltimore. Mayor Finley reported he will immediately start reviewing previous applications and bring his choices to council. Mayor Finley stated he would like to give Council the opportunity to sit in on any of the interviews.

All of Council thanked Village Administrator Brown for the great job he has done while working at the Village and wished him luck on his future endeavors.

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Mayor Finley reported he received informational paperwork from Secretary of State Jon Husted with regards to primary and general elections; who to contact; and, how to get ahold of them with election questions.

Mayor Finley reported in the process of taking some fencing to the scrap yard, the village dump truck lost a tire. Millers Toweing in Zanesville took care of towing it. Mayor Finley stated no one was hurt and there was no property damage.

Mayor Finley reported we received notice from the Ohio Department of Liquor Control regarding a transfer of license from WW Country Tavern to Bad Eye Bob's, LLC. The ownership has not changed; just the name of the business. Council was not opposed to the transfer; therefore, Fiscal Officer Henry can sign and return the form to the state.

Chief Rocky Woodburn

Chief Woodburn reported the parking ticket situation got blown clear out of proportion. Mayor Finley asked Chief Woodburn to check the meters while the Parking Enforcement Officer was on vacation. The meters are from the hours of 8:00 A.M. to 6:00 P.M. Chief Woodburn was on duty until 5:30 on some of those days; therefore, he ran the meters later during the day; but, still within the time frame. Some of the people got stirred up and they made comments about meters not being checked on Saturday; therefore, the Chief said we could do that.

The Streets and Alley Committee met last week and discussed the situation as they were receiving complaints. Councilwoman Blackburn commented the meters could be run from the hours of 8 A.M. to 4 P.M. and not check them on Saturday's. All of council felt this would take care of the complaints; however, the ordinance will not be changed hour wise.

Mayor Finley stated Chief Woodburn was just doing his job and he appreciates him taking over while the Parking Enforcement Officer was off. Mayor Finley stated he also found out people have been jamming the meters by putting quarters in and then taking them out when they came back.

Chief Woodburn stated he checked around Athens and other areas; they give 15 minutes for a quarter; whereas, we get an hour for a dime. Their fines are \$25.00 and ours are only \$2.00.

Councilman Bragg stated if we done away with meters, people would park on Main Street all week long and not move. There would be nowhere for customers to park for the businesses.

Chief Woodburn stated the business owners are not in favor of doing away with meters.

Mayor Finley stated he would like the Public Safety Committee to review Ordinance 07-05; Item #13, it reads in part "The mayor shall be the executive head of the parking enforcement unit, shall make all appointments and removals, and shall prescribe rules for the organization, training, administration, control, and conduct of the parking enforcement unit." Mayor Finley stated he would like it changed from Mayor to Chief of Police. He would like the Committee to decide and present it at the next meeting. Mayor Finley stated he would like the Parking Enforcement Officer to report to the Chief for the day to day duties; time sheets, days off, etc.

Village Administrator Scott Brown

Village Administrator Brown stated he gave everyone a copy of the response from the Community Improvement Grant. When the committee reviewed our application, they

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removed the floors as they do not feel floors are a necessary item that fell within the scope of this grant. VA Brown stated this grant does not pay for any labor; only materials; they will pay 50% of the pool filters, nothing on the installation. VA Brown reported he had cut the roof portion back to fit within the dollar amount we were requesting, so he contacted them to see if we could change our scope of work to include the entire roof and they denied that request as all the monies had been given out. All in all, we are getting \$17,000 instead of the \$30,000 we requested.

Village Administrator Brown stated the fence around the old reservoir is being removed; and, they had a drainage issue on Poplar Drive that has been taken care of.

Village Administrator Brown reported the preconstruction meeting is scheduled for tomorrow February 8, 2012 at 10:30 A.M. Those in attendance will be Zemba (contractor); Engineers; DEFA; Development Office; and the Fiscal Officer.

Village Administrator Brown reported the Hawk Sewer Plant on State Route 78 needs repairs. VA Brown stated this facility was put in about 20 years ago; we are currently getting some minor sample errors. EPA was here today and looked at the plant and found the sand needs replaced in the filters. They have given us until May 1, 2012 to get this problem taken care of.

Mayor Finley questioned if we can do the work ourselves. VA Brown stated yes, it is not hazardous.

Councilman Bragg questioned what the cost will be to do this. VA Brown stated he does not have a price yet; he is going to have the Engineer go over it with him and see if they have any recommendations. VA Brown stated this will be very labor intensive as all the work will have to be done by hand.

Councilwoman Gessel questioned what was going on at First Street for the electric change. VA Brown stated originally the electric drop for the Water Works building was piggybacked to the Booster Station and we are breaking the drops and making them separate. This is in preparation for the future if the building goes away. VA Brown stated Eppley Electric will be doing the work that is needed on the Village end and everything should be completed by March.

Village Administrator Brown reported they found we didn't have enough aggregate to begin the small waterline projects; therefore, the guys hauled in and stockpiled quite a bit. We are ready to begin them now; just need to coordinate them around the water tank demolition.

Mayor Finley reported he and the Village Administrator will be meeting with Morgan Meigsville Water District on February 16th at 7:30 P.M. at their office if any of Council wishes to attend. Mayor Finley stated the Village Administrator has worked up some excellent figures and he will work with the Engineer to confirm these numbers.

Buildings and Recreation Committee

Mayor Finley stated Ordinance 09-06 and 09-22 were passed out to council in their packets. Mayor Finley stated these need reviewed quickly and a new one drafted and in place for the first reading at the next meeting. Mayor Finley requested the committee to meet on this prior to the next meeting.

Councilwoman Gessel commented Ordinance 09-22 is in regards to the manager teaching the swimming lessons; and wondered if that would be done this year. Mayor Finley stated it depends on how things are set up this year.

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Mayor Finley stated he thinks we need to look at the pricing; and, we need to set a price for residents and another for non-residents.

Streets and Alley Committee

Councilman Robison reported the Streets and Alley Committee met last week. Parkway Auto will be fixing the sidewalk problem; however, we have given them until the weather warms up to complete.

Councilman Robison reported the Chief is going to put speed limit signs up on some of the side streets.

Councilman Robison reported he has not been able to get ahold of a resident on Kendlewood Circle in regards to the street light.

Councilman Robison reported he sent copies to everyone on the proposed Skateboard Ordinance. He had a concern as to whether or not it could be a misdemeanor if you got caught. The main thing is for businesses to post if they do not want them there.

Councilman Bragg questioned about making the new bridge sidewalk wheel chair accessible. Mayor Finley stated that was a State Highway and State owned sidewalks. Mayor Finley stated it is in their plans; however we do not know when they are going to make the change.

Economic Development Committee

Councilwoman Blackburn reported she has talked to Deana Clark from the Visitor's Bureau and there are some Economic Development Grants you can get. Councilwoman Blackburn scheduled a committee meeting on February 15, 2012 at 5:30 P.M. to go over these grant opportunities.

Public Utilities Committee

Councilman Bragg reported he sent a message to Bryan Griffith (Malta Councilman) in regards to the committees concerns about paying for stone they purchase for the parking lot where the water hauler uses. Mr. Griffith is to get with his committee and get back with Councilman Bragg.

Councilman Bragg stated Council needed to decide if we are going to charge Morgan Meigsville Water District for a tap or not. After a brief discussion, Councilman Bragg made a Motion to charge a \$1,500 tap fee at Township Road 209 and State Route 78; they will install this tap at their expense with one of our employees inspecting the work, seconded by Councilman Robison.

Votes were: Councilman Tom Bragg, Aye; Councilman Terry Robison, Aye; Councilman Mark Dille, Aye; Councilwoman Michele Blackburn, Aye; Councilwoman Mary Gessel, Aye.

The Motion carried. Village Administrator Brown will draft a letter to them stating our terms.

Mayor Finley reported he and the Village Administrator had met with employee, Tim Bragg, and he will be our inspector for the Sewer Separation Project.

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Finance Committee

Councilwoman Gessel reported the Finance Committee met at 5:30 this evening with People's Bank. The committee is interested in getting a credit card with that bank for travel and supplies; they also took notes to work up a proposal for credit/debit card and online banking for the village residents. They are returning on February 21, 2012 at 5:30 P.M. to present their proposal. Councilwoman Gessel stated she would like all of council to come if they could.

Councilwoman Gessel reported the Fiscal Officer presented them with the permanent appropriations; with their go ahead, she will be forwarding these to council for review. They need to be passed by emergency at the next meeting if possible so monies can be in place by March 1st. In going over the appropriations; it appears there is only enough money for one cruiser and currently only \$30,000 in the Pool Capital Outlay. Once the money is received from CIC, we can amend the appropriations to expend the additional \$30,000 for the pool.

Mayor Finley asked the Finance Committee to take special notice to Ordinance 10-36 as he has very strong concerns, he sees several mistakes and there are things he would like to see changed. Mayor Finley stated this needs to be taken care of right away.

Councilwoman Gessel stated she could meet at any time; whenever the Mayor's scheduled allowed. After a brief discussion the meeting was scheduled for February 15, 2012 at 4:00 P.M.

Mayor Finley reported he will be out of town on Wednesday as he will be meeting with Buckeye Hills; and he has another meeting out of town on Friday.

Councilwoman Gessel stated she will be attending the meeting at Zane Trace in regards to Economic Development.

Public Safety Committee

Councilman Dille reported they held a Public Safety Meeting with the committee members and Chief Woodburn being present. The committee discussed workforce safety and feels it is necessary to start conducting OSHA training on a consistant basis and have either Tim Bragg or Councilman Robison chair these meetings. They feel they need to hold them at least a minimum of once every quarter. They also feel there is a need to reimplement the random drug testing and the need of boot dryers.

Councilman Dille stated there was still the concern of people on the motorized wheel chairs. Is there anything we can do to take care of this issue on North Kennebec. Mayor Finley stated it is a State Highway; and VA Brown sent a letter to WODA about our concerns. Mayor Finley stated we will be having a meeting with WODA in the near future; and, this will be added to the agenda.

Mayor Finley stated he felt drug testing is a necessity; the boot dryers can be made; and, OSHA meetings should be done. These are all very important things.

Councilman Dille stated the committee meeting's and sub-committee meeting's are public and he feels each committee should take minutes of their meetings and turn them in to the Fiscal Officer so they could be kept as a part of the public records. Mayor and council agreed the necessity of this.

Mayor Finley stated he received a letter from a resident who is concerned about some property across the alley from their home. It is being used for storage and is in bad shape.

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Mayor Finley stated he has talked to this property owner about this and several of their other properties that are in need of attention.

Mayor Finley stated there are several dilapidated structures that need taken care of; they pose health and safety risks to the public. We have some serious problems with some of the vacant residences around town; we need to look at them and take action.

Information and Technology Sub-Committee

Councilman Dille reported he and Councilman Robison have been working diligently to get the new website and e-mails established. Councilman Robison has vomcc.com website set up and he wants to get with the Mayor for review before it is published. Everyone here now has a new e-mail; it is their first initial, last name, then vomcc.com.

Councilman Dille stated he has talked with CMI and we have to purchase the licenses in order to run the software on the new computer.

Councilman Dille reported he has been in contact with MOM and they will be coming down to show everyone how to use the scan to folder capability.

Other Business

Councilman Dille reported he has talked with the Youth Minister at Cornerstone, Tim Ford; and they would like to get with the Village to help out with some activities and discuss different options he would like to do to help kids in the community. Councilman Dille stated he thought of the pool. Mr. Ford will possibly be attending the next council meeting to discuss this.

Adjournment of Meeting

Councilman Robison made a Motion to adjourn, seconded by Councilwoman Gessel.

Votes were: Councilman Tom Bragg, Aye; Councilman Terry Robison, Aye; Councilman Mark Dille, Aye; Councilwoman Michele Blackburn, Aye; Councilwoman Mary Gessel, Aye.

The meeting was adjourned till February 21, 2012 at 6:30 P.M. at the McConnelville Village Office.

John W. Finley
Mayor

Ellen M. Henry
Fiscal Officer

All formal actions of the Village of McConnelville concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.